

Book	Administrative & Board Policies
Section	6000: Management Support
Title	Community Use of School Facilities
Code	6113
Status	Active
Adopted	December 11, 2008
Last Revised	July 27, 2023
Prior Revised Dates	11/12/2009; 11/14/2019

COMMUNITY USE OF SCHOOL FACILITIES

The buildings, facilities, and grounds of the Bainbridge Island School District are primarily for public school purposes. The community will be provided reasonable after-school, evening, and weekend use of school properties.

The board has the authority to rent or lease any property when not otherwise in use for school-related purposes. The superintendent or designee is authorized to establish procedures for the use of school facilities in; supervisory requirements, restrictions and security. A rental/lease fee schedule will be established by the board and reviewed annually by the superintendent or his/her designee. Any rate/fee adjustments must be reviewed and accepted by action of the board. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.190 and sudden cardiac arrest awareness.

School properties will be rented/leased solely for lawful purposes. Activities associated with the rented/leased property cannot conflict with the best interests of the district and will not interfere with the orderly conduct of school district programs and related activities. The district does not discriminate based on race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Scouts BSA and other designated youth groups. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by [RCW 28A.600](#) and sudden cardiac arrest awareness per [SB5803](#). Community athletics programs that use district facilities will not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs. The district will provide copies of the district's nondiscrimination policy to all third parties using district facilities.

The district retains the right to determine supervision and general use guidelines, so long as such conditions of use are applied consistently, fairly, and without prejudice or discrimination. Authorization for use of school facilities will not be considered an endorsement, approval, or sponsorship of the activity, group, organization, nor the purposes represented. Promotion of the activity as having been endorsed, approved, or sponsored by the district, and without the written approval of the superintendent or his/her designee, will be cause to revoke facility use permission.

When facilities are used outside of regular school hours, or when the district incurs extra utility, cleaning or supervision costs, a fee, established by the superintendent or his/her designee, will be charged to recoup those costs. At the discretion of the board, and subsequent to review of both capital and general fund demands, rental/lease proceeds may be deposited into the district's (a) general fund to be used for costs related to the maintenance and operation of school facilities, and/or (b) capital fund to support construction, renovation, and/or facility improvement projects.

For rental rate purposes, organizations seeking the use of school facilities have been divided into five categories:

Category I - School-Related or School-Sponsored Activities

This category includes school events and fundraising projects directly related to the promotion of better education for Bainbridge Island School District students. Facilities used for these activities are provided at no charge. Examples include co-curricular activities, club fundraising, and activities sponsored by Bainbridge Schools Foundation or Parent/Teacher

Organizations.

Category II –Active Interlocal Agreements or Memorandums of Understanding

This category includes those organizations that have and maintain active Interlocal Agreements and or Memorandums of Understanding that have been entered into by the superintendent or his/her designee. The superintendent or his/her designee reserves the right to enter into agreements with community partners as long as doing so provides an educational or recreational benefit to Bainbridge Island School District students and the broader Bainbridge Island community.

Category III - School or Child-Related Groups or Other Government Agencies

This category includes those organizations whose main purpose is to promote the welfare of students, or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county-sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

Category IV - Nonprofit Groups

Nonprofit groups and organizations may use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The district may charge a rental rate in excess of costs incurred. Excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes.

Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the district. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use district facilities on a regular, but temporary, basis may do so under this rental rate.

Category V - Commercial Enterprises

Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities will not be considered as endorsement or approval of the activity, group or organization. This policy and the procedures adopted hereunder apply to use of school facilities after the regularly scheduled co-curricular activities occur, non-school days, or school vacations. The application to use school facilities and district fields is accessed online through the district's website (BISD Home >> Resources >> Facility and Fields Rentals), with hard copies available through school and district offices. The application will include a hold harmless form as well as a compliance statement related to HB 1824 – Youth Sports-Head Injury Policies and SB 5083 – Sudden Cardiac Arrest Awareness.

Cross References:

Policy 3422 - Student Sports Concussion and Head Injuries

Legal References:

RCW 4.24.660 Liability of school districts under contracts with youth programs
 RCW 28A.230.180 Access to campus and student information directories by official recruiting representatives — Informing students of educational and career opportunities.
 RCW 28A.320.510 Night schools, summer schools, meetings, use of facilities
 RCW 28A.335.150 Permitting use and rental of playgrounds, athletic fields, or athletic facilities
 RCW 28A.335.155 Use of buildings for youth programs – Limited immunity
 RCW 28A.335.090 Conveyance and acquisition of Property - Management
 RCW 28A.335.130 Real property – Sale - Use of proceeds
 RCW 28A.600.190 Youth sports – Concussion and head injury guidelines – Injured athlete restrictions
 RCW 28A.600.195 Student Cardiac Arrest in Youth Athletes – online pamphlet – Online prevention program for coaches

AGO 1973 No.276 Initiative No. 276 – School districts Use of School Facilities for Presentation of Programs Legislative – Elections

20 USC Sec. 7905 Scouts BSA Equal Access Act 34

CFR Sec. 108.6 Equal Access to Public School Facilities For Scouts BSA and Other Designated Youth Groups

Adopted: 12/11/2008

Revised: 11/12/2009; 11/14/2019; 7/27/2023

[Fee Schedule Approved 2019.pdf \(85 KB\)](#)